

## Good Shepherd Montessori School Extended Day Services 2016-2017

Good Shepherd Montessori School offers Extended Day Services to all children, in grades one through six. As a privilege of leadership, the Junior High classroom is open to students in grades 7 and 8 when faculty are in the classroom. Junior High may arrive at 7:45 am and may remain in the classroom until 4:00 pm. Parents of Junior High students needing extended day services beyond 4:00 pm may purchase visit cards at a discount of 50% of the price listed.

We will use a “visit card” system for payment. Every child receives five free visits in the event a parent has an unexpected reason that a child needs to remain at school, or a child chooses to participate in Extended Day on short notice. Every other use of Extended Day Services will be paid in advance via this visit card. The visit card will be kept at extended day, and marked with each use. We will notify you when your visit card is running low, in the event you need to purchase a new card.

Please note, extended day begins promptly at 3:10 pm each day. If your child is picked up after 3:10 pm, his/her card **will** be charged. Extended Day ends promptly at 5:30 pm. If your child is not picked up by 5:30, a \$2.00 per minute late charge will apply. These late fees must be paid before your child will be allowed back in Extended Day Services.

Clubs will be both the “drop in” variety (using an Extended Day Services visit) and “sign up” variety, depending on the club and the need for supplies and consistent attendance. You will receive separate information about clubs.

The prices are as follows:

5 visits @ \$7.50 each = \$37.50

10 visits @ \$7.00 each = \$70.00

20 visits @ \$6.50 each = \$130.00

60 visits @ \$6.00 each = \$360.00

Good Shepherd Montessori School Extended Day Services  
Visit Card Order Form

Please purchase the visit card(s) by returning this form with a check in the amount consistent with the number of visit cards you are purchasing. Each child will have a separate visit card. Cards may not be shared between children.

Thank you.

Family Name \_\_\_\_\_

Child(ren)'s Name (s) \_\_\_\_\_

Number of visits requested: {please include the initial(s) of your child(ren)}

Number of Cards (one per child)	Size of Card	Child(ren)'s Initials
	5 visits -\$37.50	
	10 visits -\$70.00	
	20 visits -\$130.00	
	60 visits -\$360.00	

Total payment: \$\_\_\_\_\_ Total number of visits purchased \_\_\_\_\_

Please make check payable to Good Shepherd Montessori School and mail it to

1101 East Jefferson Blvd.  
South Bend, IN 46617

Please note, we will provide each child with a complimentary 5-visit card. Beyond these five sessions, there are no "drop ins" available. You will be charged for a 5-visit card if your child comes to Extended Day Services after the free sessions have been used up.

Extended Day visits are not refundable. Purchased visits which have not been used will be carried over to the next school year.